

BOARD MEETING MINUTES

2024-02-07



DATE: FEBRUARY 7, 2024

TIME: 7:30 PM

LOCATION: TEX808 RESTAURANT

ESTABLISHMENT OF A QUORUM

A quorum was established for the Hawaii Kai Boat Club (HKBC) board of directors meeting.

ATTENDEES

1. Billy Balding, Commodore
2. John Spadaro, Vice Commodore
3. Tom Hitnaus, Rear Commodore
4. Karen Lattanzi, former Commodore
5. Renee Breeden
6. Todd Carle
7. Jennifer Hitnaus
8. Jason Rushin
9. Leah Thornbrue

ABSENT

1. Lisa Huntoon, Secretary (excused)

AGENDA

Last Meeting Follow-up

- None

Reports and Open Issues

1. Commodore's Welcome (Billy)
 - a. A. Location Update (Todd)
2. Treasurer's Report (Billy)
 - a. Account Update
 - b. Update authorizations
 - c. New Treasurer - call for nominations or appointment
3. Membership Report (Karen/Lisa)

- a. Annual Members' Meeting Date/ Time
 - b. Charter & Current Members
 - c. Lipton Cup Crew & Status
 - d. Secretary & Vice Commodore call for nominations
4. Storage Report (Billy/Karen)
 - a. New location
 - b. Move
 5. Durable Equipment & Assets (Karen)
 - a. HYC/Tex808/HKBC

CALL TO ORDER

- Commodore Balding called the meeting to order at 7:35pm and provided the commodore's welcome.

OPEN ISSUES

- **Location update**
 - Hawaii Kai Marina Association Location
 - Todd reported on progress with Hawaii Kai Marina Association related to the potential of moving forward with property designated for yacht club.
 - Todd has attended Hawaii Kai Marina Association meetings and has become involved with Association's "yacht club committee" activities.
 - Koko Marina Location
 - Todd met with Nora Bland (Sofos Realty), representative of Koko Marina Center, who has responded positively to the proposal to move HKBC docks, equipment, and classes to the waterway adjacent to Kona Brewing Hawaii Kai restaurant.
 - Koko Marina Center requested a plan proposal covering dock location, routes of HKBC students/watercraft to/from proposed location, HKBC liability insurance information, and any additional information such as schedule, community programs, safety courses, fun regattas, cleanups, etc.
 - Concept is to move HKBC "versadock" to target location. HKBC motorboat to tow sailboats to/from ocean or marina activity zone during classes.

- ACTION: Jason and Todd to work on drafting this plan proposal.
- **Storage update**
 - Karen provided an overview of stored equipment inventory, discussed potential disposal/donation of unused equipment, and overview of other clubs currently using HKBC equipment.
 - Group discussed a new storage location in Waimanalo and options for moving items.
- **Treasurer's report**
 - Commodore Balding and Todd reported on club and foundation finances, indicating approximately \$15,000 in the HKBC account.
 - Karen indicated that donations to the HKBC Foundation are active.
 - Todd provided an overview of the current cost of storage.
 - With the treasurer role currently vacant, Commodore Balding appointed Jason Rushin as acting treasurer pending new nominations at a later 2024 member meeting.
 - John Spadaro alerted the board to his receipt of a potential insurance invoice from Chubb totaling \$1,600 and addressed to HKBC.
 - ACTION: Jason and Todd to follow up with John regarding this issue.
- **Membership meeting 2024 planning**
 - Commodore Balding discussed club's required meetings, officer appointments and nominations, and future meeting schedule.
 - Officer nominations due before general member meeting, voting will take place at general member meeting, and installation of new officers occurs on June 1st.
 - Member meeting tentatively scheduled for **Saturday, April 6th, 6:00 pm at Hawaii Yacht Club (HYC)**.
 - ACTION: Jason to send email notice to all members regarding member meeting date and call for officer nominations.
 - John Spadaro provided an update on HKBC's entry into Lipton Cup regatta.
- **Appointment of officers to fill vacancies**
 - To fill vacant officer roles, Commodore Balding appointed the following:
 - John Spadaro appointed Vice Commodore;
 - Tom Hitnaus appointed Rear Commodore;
 - Jason Rushin appointed Treasurer;
 - Todd Carle appointed Secretary.

NEW ISSUES

- None.

ADJOURNMENT

- There being no other business to discuss and hearing no objections, the meeting was adjourned at 9:15 p.m.

ACTION ITEMS

1. **ACTION: Jason and Todd to work on drafting location plan proposal.**
2. **ACTION: Jason to determine if HKBC has access to Hawaii Kai Marina Association's mailing list.**
3. **ACTION: Jason and Todd to follow up with John regarding Chubb insurance billing issue.**
4. **ACTION: Jason to send email notice to all members regarding member meeting date and call for officer nominations.**

NEXT MEETING'S DATE, LOCATION, AND AGENDA

- Date
 - Tentatively scheduled for Saturday, April 6th, 6:00 pm
- Location
 - Hawaii Yacht Club
- Agenda
 - Commodore's Welcome
 - Approval of Last Meeting's Minutes
 - Reports: Treasurer, Membership, Storage, Lipton Cup, Prior Meeting's Action Items
 - Voting for Officers
 - Adjournment

Presented by:

<signature>

Jason Rushin